

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, November 7, 2018 at 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, November 7, 2018 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Trustees Jeffrey D. Fischer and L. Gordon Van Vechten. Also in attendance Police Chief, Charles M. Lohmann; Village Treasurer, Patricia Mulderig and Village Clerk, Margaret O'Keefe. Not in attendance this evening Deputy Mayor Daniel W. White and Trustee Judith C. Ogden.

Discussion items include:

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:  
**RESOLUTION # 097-18**  
**BE IT RESOLVED**, that the Trustees meeting scheduled for Wednesday, November 21, 2018 is going to be rescheduled to Monday, November 19, 2018 at 7:000 PM and  
**BE IT FURTHER RESOLVED**, that the clerk of the village is authorized and directed to post and publish with respect to a Trustees meeting scheduled for Monday, November 19, 2018 at 7 PM, Village Hall, 500 North Country Rd., St. James, NY 11780.
  
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:  
**RESOLUTION #098-18**  
**RESOLVED**, to authorize and direct the village attorney to capture all comments by the Board of Trustees into a draft local law to amend zoning on Route 25A.
  
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #099-18**  
**WHEREAS**, Robeson Herrnstein has submitted her resignation from the Joint Coastal Commission, and  
**WHEREAS**, village resident Cleo Beletsis has expressed interest in the position,  
**BE IT RESOLVED**, to accept the above resignation and to appoint Cleo Beletsis to the Joint Coastal Commission to fulfill the vacancy; said term expires April 2021.
  
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #100-18**  
**WHEREAS**, Officer Jernigan has submitted his resignation for purposes of retirement, and  
**WHEREAS**, the Board of Trustees is thankful and grateful for his past service,  
**BE IT RESOLVED**, the Board of Trustees hereby accepts his resignation for an effective date of November 15, 2018.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:

**RESOLUTION #101-18**

**RESOLVED**, to approve of the appointment of Michael Simpson, Jr. as part-time, nonexempt, Police Officer at an hourly rate of \$33.00 per hour, not to exceed 20 hours per workweek maximum, with a hire date of November 7, 2018.

- Speed study being conducted on Route 25A.
- Representative for radar speed signs to set appointment shortly.
- Discussion regarding Avalon Park communications with police and emergency services.
- Approval to designate Village Hall as a drop off location for Toys for Tots.
- Direct the village attorney to draft a license agreement with Community Association of Greater St. James Correspondence with insurance requirements.
- Urban Forestry grant was unsuccessful.
- Roadsides Beautification Committee will begin planting bulbs.
- Drainage work to be done on Fifty Acre Road.
- McStay subrogation settlement filed. No action taken.
- 2019/2020 Budget discussions. No action taken.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted, to adjourn the meeting at 8:45 PM.

Respectfully Submitted,

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Margaret O'Keefe  
Village Clerk